

AFFIDAVIT TO CORRECT OR AMEND A BIRTH CERTIFICATE

To add a name: If your child is 3 months of age or less, this affidavit is all you will need to complete. If your child is over 3 months and less than 6 years of age, please submit a document showing you have been using the name within 6 months of the child's birth (examples: baptismal or medical record). The document must show the child's complete name, date of birth, and the date the document was created.

To amend a name: If your child is 3 months of age or less, this affidavit is all you will need to complete. If your child is over 3 months and less than 1 year of age, submit a document showing you have been using the name within 6 months of the child's birth (examples: baptismal or medical record). The document must show the child's complete name, date of birth, and the date the document was created.

To correct parents' information: A certified copy of the parents' birth certificate (or passport) is required with this affidavit.

Please use black ink only and separate the first, middle and last names by using commas.

ANY ALTERATIONS SHALL INVALIDATE THIS AFFIDAVIT

DATA	AS IT READS NOW	CORRECTION/AMENDMENT DESIRED
Child's Name (first, middle, last)		
Father's Name (first, middle, last)		
Mother's Maiden Name (first, middle, last)		
Child's Date of Birth		
Other changes (please specify)		
Other changes (please specify)		

The undersigned, declare upon oath that to the best of my knowledge and belief such changes and additions as shown on this affidavit are necessary to make this vital record correct.

Notary Public:

Father's Signature _____

State of _____ County of _____, ____ day of _____, 20____, before me personally appeared _____ (name of signer), whose identity was proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to this document, and who acknowledged that he/she signed the above/attached document. Notary Signature and Expiration Date _____ Notary Stamp/Seal

Mother's Signature _____

State of _____ County of _____, ____ day of _____, 20____, before me personally appeared _____ (name of signer), whose identity was proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to this document, and who acknowledged that he/she signed the above/attached document. Notary Signature and Expiration Date _____ Notary Stamp/Seal

Registrant's Signature (must be at least 18 years of age or show proof of emancipation with a certified court order or certified marriage certificate) _____

State of _____ County of _____, ____ day of _____, 20____, before me personally appeared _____ (name of signer), whose identity was proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to this document, and who acknowledged that he/she signed the above/attached document. Notary Signature and Expiration Date _____ Notary Stamp/Seal

Affidavit processed by _____ **Office Location** _____